

Southwest Idaho RC&D Project Proposal Approval Process

1. Must be a paid sponsor of the RC&D for at least 1 month prior to submitting a project proposal.
2. Project proposals will be submitted on the Southwest Idaho RC&D Council Project Proposal Form prior to the Council meeting at which it is being presented. Forms need to be emailed to the Project Coordinator(s), and the Council's Secretary.
3. A project representative must present the project to the Council at a regularly scheduled Council meeting.
4. The proposed project must meet the Southwest Idaho RC&D Council's Goals and Objectives stated in their Area Plan and Plan of Work.
5. The proposed project will be evaluated to consider consistency.
6. A copy of the completed Project Proposal will be given to every member present at the Council meeting for their review. (bring 20 copies)
7. After the proposed project is presented to the Council the Council will have until the following month's Council meeting to review the proposal and present for approval.
8. The Council Secretary will advise the project representative of the Council's decision to approve or deny the project within 3 days of the Council meeting.
9. Upon approval of the project two copies of the agreement will be signed by both parties (The RC&D and the project representative). The agreement will stipulate that the project representative present a quarterly project update to the Council at a regularly scheduled Council meeting. A signed copy will reside with the RC&D Bookkeeper and another with the Project Coordinator(s).

President: _____

Date: _____

Treasurer: _____

Date: _____